

## NOTICE OF AWARD

05 January 2026

**Mr. GERRY A.C. ARELLANO**  
Senior Vice President  
**DBP SERVICE CORPORATION**  
2<sup>nd</sup> Floor, Executive Building Center  
Sen. Gil Puyat Ave., cor. Makati Ave.  
Makati City

Dear **Mr. Arellano**:

This is to inform you that the bid for the **Procurement of Human Resource Service Provider for Administrative Support and General Services Personnel for CY 2026** (Invitation To Bid No. 2025-11-138) with the total Contract Price of **Twelve Million Five Hundred Eighty-Six Thousand Four Hundred Ninety Pesos and 52/100 (P12,586,490.52)**, inclusive of all applicable taxes, is hereby accepted, subject to your approval of Contract of Agreement.

You are required, within ten (10) days from the receipt of this Notice of Award, to formally enter into contract with us, and submit the Performance Security in the form and the amount stipulated in the Instructions to Bidders. Failure to enter into the said contract and provide Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Thank you.

Very truly yours,



**ATTY. MARK BRIAN A. DELA CRUZ**  
CIAP Executive Director &  
Head of Procuring Entity

Conforme:



**GERRY A.C. ARELLANO**  
Senior Vice President

Signature over printed name

DBP SERVICE CORPORATION  
Name of Company

JAN 05 2026  
Date signed

